ESTATE PLANNING WORKBOOK



WORKING HARD TO PROTECT WHAT YOU WORKED HARD TO BUILD™



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BOTTI & MORISON ESTATE PLANNING ATTORNEYS, LTD.

ESTATE PLANNING QUESTIONNAIRE - TRUST

Please complete this questionnaire to the best of your ability. All information submitted is governed by the attorney-client privilege and shall remain confidential. If you need more space, please add it to the "NOTES" section on the last page of this questionnaire. If Single, proceed with "Single/Spouse 1/Domestic Partner" questions.

FAMILY FACTS Yes (Complete fields for Single/Spouse/Partner1) Are you single? SINGLE/SPOUSE 1/DOMESTIC PARTNER 1's Full Legal Name Name as you want it to appear on your Trust Documents: (Should match most commonly used signature, i.e. with or without middle initial or middle name.) Date of Birth: U.S. Citizen: No Yes Social Security Number: SPOUSE 2/DOMESTIC PARTNER 2's Full Legal Name: Name as you want it to appear on your Trust Documents: ______ (Should match most commonly used signature, i.e. with or without middle initial or middle name.) Date of Birth: U.S. Citizen: Yes No Social Security Number: HOME ADDRESS: City: _____ State: ____ Zip: ___ MAILING ADDRESS: City: State: Zip: Home Phone #: **CONTACT INFORMATION** SINGLE/SPOUSE/PARTNER 1's Work #: _____ SPOUSE/PARTNER 2's Work #: _____ SINGLE/SPOUSE/PARTNER 1's Cell #: _____ SPOUSE/PARTNER 2's Cell #: _____ SINGLE/SPOUSE/PARTNER 1's Email: SPOUSE/PARTNER 2's Email:



MARRIAGE INFORMATION

| Your Marriage/Partnership: Date: | Place: |
|---|---------------------------------|
| Previous Marriage(s)? No | Yes (Complete the following) |
| Single/Spouse/Partner 1: | |
| Date of Marriage: Divorced | Date ended: Widowed |
| Name of Former Spouse: | |
| Date of marriage:Divorced | Date marriage ended:Widowed |
| Name of Former Spouse: | |
| Previous Marriage(s)? Spouse/Partner 2: | No Yes (Complete the following) |
| Date of marriage: | – Date marriage ended: |
| Divorced | Widowed |
| Name of Former Spouse: | |
| Date of marriage: | Date marriage ended: |
| Divorced | Widowed |
| Name of Former Spouse: | |

CHILDREN

(If you do not have children, skip this section)



| Children o | of SINGLE, | /MARRIED/ | PARTNERSHIP: |
|------------|------------|-----------|--------------|
|------------|------------|-----------|--------------|

| Child(ren)'s Full Name(s) | Child(ren)'s Birth Dates |
|--|--------------------------|
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| Children of SPOUSE/PARTNER 1's Previous Relationship(s): | 0.11.11 |
| Child(ren)'s Full Name(s) | Child(ren)'s Birth Dates |
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| Children of SPOUSE/PARTNER 2's Previous Relationship(s): | |
| Child(ren)'s Full Name(s) | Child(ren)'s Birth Dates |
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| Do you have any children who are deceased? | |
|---|-----------------------------|
| SINGLE/MARRIED/PARTNERSHIP: No Yes | |
| Deceased Child(ren)'s Full Name(s) | Date of Death |
| | |
| | |
| SPOUSE/PARTNER 1: No Yes | |
| Deceased Child(ren)'s Full Name(s) | Date of Death |
| | |
| | |
| | |
| SPOUSE/PARTNER 2: No Yes | |
| Deceased Child(ren)'s Full Name(s) | Date of Death |
| | |
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| | |
| Grandchildren (include all SINGLE/SPOUSES/PARTNERS) | Related Parent (your child) |
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FAMILY MEMBERS

| Living Parents | | |
|--|-----------------------|--|
| SINGLE/SPOUSE/PARTNER 1: | | |
| Mother: | Father: | |
| SPOUSE/PARTNER 2: | | |
| Mother: | Father: | |
| Living Brothers and/or Sisters: (Indicat | e Brother or Sister) | |
| Brother(s) and Sister(s) Nam | es: Brother or Sister | |
| | | |
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| | | |
| SPOUSE/PARTNER 2: | | |
| Brother(s) and Sister(s) Nam | es: Brother or Sister | |
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GENERAL INFORMATION SINGLE/SPOUSE/PARTNER 1: Do you have a Will or Trust now? No Yes Do you have any adopted children? No Yes If yes, are they to be treated as your natural children? No Yes Do you have any stepchildren? No Yes If yes, are they to be treated as your natural children? No Yes Do you have a pre-nuptial agreement? No Yes Do any of your beneficiaries own you money? No Yes If yes, and the money is still owed at the time of your death, do you want to: Forgive the loan Forgive part of the loan \$ _____ Offset the amount owed from the beneficiary's inheritance **GENERAL INFORMATION SPOUSE/PARTNER 2:** Do you have a Will or Trust now? No Yes Do you have any adopted children? No Yes If yes, are they to be treated as your natural children? No Yes Do you have any stepchildren? No Yes If yes, are they to be treated as your natural children? No Yes Do you have a pre-nuptial agreement? No Yes Do any of your beneficiaries own you money? Yes No If yes, and the money is still owed at the time of your death, do you want to: Forgive part of the loan \$

Offset the amount owed from the beneficiary's inheritance

Forgive the loan

YOUR ASSETS

The purpose of this section is to determine the approximate total value of the size of your estate for Federal Estate Tax planning purposes. Also, your trust must be funded properly, so we need to know the types of assets you own. We do not need exact numbers, and we understand asset values inevitably change with time. Just give us your best estimate. Spouse/Partners should combine answers for each asset category (real estate/stocks/etc.)

REAL ESTATE: This includes your home and any rental property, time-shares, lots, etc. We will need a copy of the Grant Deed for any California property we will be transferring to your Trust. If you cannot locate your Grant Deed(s), we may be able to obtain a copy for you. Note: We cannot prepare Deed(s) for out-of-state properties. We can, however, refer you to an organization that can.

| YOUR HOME | |
|--|--|
| Do you own your home? No | Yes (If yes, please complete the following section.) |
| APN (Assessor's Parcel Number):(This number can be foun | d on your property tax bill.) |
| How much could you sell this property for: | \$ |
| 2. How much do you owe on this property: | \$ |
| Net equity (subtract 2 from 1): | \$ |



OTHER PROPERTY

| Do you own other real property? No (If yes, please complete the following section | n.) | T |
|--|-------------------|---|
| 1. ADDRESS: | | |
| APN (Assessor's Parcel Number): | | |
| Is this property in California? | Yes, County: | |
| 1. How much could you sell this property for: | \$ | |
| 2. How much do you owe on this property: | \$ | |
| 3. Net equity (subtract 2 from 1): | \$ | |
| 2. ADDRESS: | | _ |
| APN (Assessor's Parcel Number): | | |
| Is this property in California? | Yes, County: | |
| 1. How much could you sell this property for: | \$ | |
| 2. How much do you owe on this property: | \$ | |
| 3. Net equity (subtract 2 from 1): | \$ | |
| 3. ADDRESS: | | |
| APN (Assessor's Parcel Number): | | |
| Is this property in California? | Yes, County: | |
| How much could you sell this property for: | \$ | |
| 2. How much do you owe on this property: | \$ | |
| 3. Net equity (subtract 2 from 1): | \$ | |
| | | |
| TOTAL VALUE OF FOLIITY IN YOUR R | EFAL PROPERTY: \$ | |

IRAs, 401(k)s, AND THE LIKE: In this section we are asking the approximate value of your IRAs, 401(k)s, and other tax deferred retirement accounts.

| SINGLE/SPOUSE/PARTNER 1 | |
|---|--|
| Do you have retirement accounts? | No (Skip Section) |
| IRA(s) with a total value of: | \$ |
| Roth IRA(s) with a total value of: | \$ |
| 401(k)(s) with a total value of: | \$ |
| Annuity(ies): | \$ |
| Other plan(s) with a total value of: | \$ |
| SPOUSE/PARTNER 2 Do you have retirement accounts? IRA(s) with a total value of: | No (Skip Section) Yes |
| Roth IRA(s) with a total value of: | \$ |
| 401(k)(s) with a total value of: | \$ |
| Annuity(ies): | \$ |
| Other plan(s) with a total value of: | \$ |
| TOTAL VALUE OF IRAs, | 401(k)s, ETC.: \$ |
| | DS, ETC.: We know stocks, bonds and mutual funds fluctuate in value; clude retirement funds (IRAs or 401(k)s, etc.) nts? No (Skip Section) Yes |
| How do you hold your stocks and bor | nds? |
| I/We have an account(s), are in these accounts. | each stock and/or bond at home or in a safe deposit box. with a broker(s), and all of my/our stocks, bonds and mutual funds |
| I/We have certificates in I | my/our possession and account(s) with a broker(s). |
| TOTAL VALUE OF STOCKS, BOI | NDS AND MUTUAL FUNDS: \$ |

| CERTIFICATES OF DEPOSIT: | | | |
|---|--|--|--|
| Do you have money in CDs? No (Skip Section) Yes | | | |
| If yes, how many different Certificates of Deposit do you have? | | | |
| TOTAL VALUE OF CERTIFICATES OF DEPOSIT: \$ | | | |
| CHECKING, SAVINGS AND MONEY MARKET ACCOUNTS: We understand that the balance in checking, savings and money market accounts fluctuate. What we are looking for here is your best estimate of the average balances in these accounts. Do not include business or commercial accounts. | | | |
| CHECKING ACCOUNTS | | | |
| Do you have personal checking account(s)? No (Skip Section) Yes | | | |
| What is the approximate average monthly balance in your checking account? \$ | | | |
| SAVINGS ACCOUNTS | | | |
| Do you have personal savings account(s)? No (Skip Section) Yes | | | |
| What is the approximate average monthly balance in your savings account? \$ | | | |
| MONEY MARKET ACCOUNTS | | | |
| Do you have money market account(s)? No (Skip Section) Yes | | | |
| What is the approximate average monthly balance in your money market account? \$ | | | |



TOTAL VALUE OF CHECKING, SAVINGS, AND MONEY MARKET ACCOUNTS: \$ _

| know what type of life insurance you (Remember you may have life insura | | |
|--|------------------------|------------------|
| Do you have life insurance? | No (Skip Section) | Yes |
| Insured | d's Name | Death Benefit \$ |
| | | |
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| TOTAL VALUE OF LIFE INSURA | NCE DEATH BENEFITS: \$ | |



| form of entity, and how much the business would be worth if you died or so may be difficult to determine, but do your best. | old it. We realize that the value |
|---|--|
| | No Company |
| If yes, please provide the following information for each business: | J) <u>{ </u> |
| Name of Business: | |
| Percentage of ownership:% Estimated Value of your interes | st: \$ |
| Type of entity: State: | |
| 2. Name of business: | |
| Percentage of ownership:% Estimated Value of your interes | st: \$ |
| Type of entity: State: | |
| 3. Name of business: | |
| Percentage of ownership:% Estimated Value of your interes | st: \$ |
| Type of entity: State: | |
| TOTAL VALUE OF BUSINESS INTERESTS: \$ | |
| OTHER ASSETS OF VALUE: Do NOT include things like collectibles, stam car(s) or RV(s); but rather other valuable items such as boats, antique cars, items, oil or mineral rights, inheritance or expected inheritance, etc. (Again, value of these assets.) | rare and/or very expensive , you will have to estimate the |
| Item: | Value \$ |
| | |
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| | |
| TOTAL VALUE OF OTHER ASSETS: \$ | |

BUSINESSES, ETC.: Here we are seeking information on businesses you own. Also, please let us know the

SUMMARY OF YOUR ESTATE: This is simply a summary of the values you have indicated in each of the previous asset categories.

| REAL PROPERTY | \$ { } |
|-----------------------------------|-------------------------|
| IRAs, 401(k)s, etc. | \$ |
| STOCKS, BONDS & MUTUAL FUNDS | \$ |
| CERTIFICATES OF DEPOSIT | \$ |
| CHECKING, SAVINGS, & MONEY MARKET | \$ |
| LIFE INSURANCE BENEFITS | \$ |
| BUSINESS INTERESTS | \$ |
| OTHER ASSETS OF VALUE | \$ |



YOUR LIVING TRUST



WHO DO YOU TRUST? If you (or your spouse/domestic partner) were unable to manage your financial affairs due to illness or disability, who would you trust to manage your affairs? Who would you trust to distribute your assets? Those you list below will be your Successor Trustees, the Executors of your Will(s)s as well as your Agent(s) appointed in your Power of Attorney for Financial Purposes.

Your Successor Trustees must be United States Citizens to avoid foreign trust taxation issues.

(NOTE FOR SPOUSES/DOMESTIC PARTNERS): Remember that the two of you will be acting as Primary Trustees; those you list below will only take over as Successor Trustees when neither of you can act as Trustee due to disability or death. The spouse/partner is automatically considered number 1. You may provide up to three designees here. We recommend that you name at least two.)

SUCCESSOR TRUSTEES/AGENTS/CO-AGENTS:

| 1. | Name: | | Age: | |
|----|-------------------|--------|------|--|
| | Street: | | | |
| | City: | State: | Zip: | |
| | Telephone Number: | Email: | | |
| | Relationship: | | | |
| 2. | Name: | | Age: | |
| | Street: | | | |
| | City: | State: | Zip: | |
| | Telephone Number: | Email: | | |
| | Relationship: | | | |
| 3. | Name: | | Age: | |
| | Street: | | | |
| | City: | State: | Zip: | |
| | Telephone Number: | Email: | | |
| | Relationship: | | | |

GENERAL DISTRIBUTION

| Your children in equal shares Of | ther instructions (use chart below | ·) |
|--|------------------------------------|-----------------------|
| Beneficiary's Name or Name of Institution | Relationship | Share (Percentage) |
| | | |
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| At what age would you like your children/beneficiaries to receive their share of your estate? | |
|--|-------------|
| All at once when I (or the last of us) die(s): YES NO |) (1 [|
| If "No," at what age: | |
| 18 (not recommended) 21 25 30 | |
| Other: | |
| If one of your children/beneficiaries dies before both of you, who would you want to receive the decebeneficiary's share? | ased |
| The deceased's children The surviving beneficiaries Your brothers and sisters | |
| Other: | |
| If <u>all</u> of your children/beneficiaries die before you, who would you want to receive your assets? | |
| Your brothers and sisters Your nieces and nephews | |
| Other: (charity, other organization, etc.): | |
| Do any of your children/beneficiaries have special needs or circumstances? No Yes | |
| 1. Full Name: | |
| Nature of special circumstance: | |
| Educational Substance abuse/addiction Not Financially Responsible Other | |
| Are you aware of any government benefits being provided to them (e.g. Medi-Cal, SSI, etc.) | ? |
| Please explain special need or diagnosis: | |
| 2. Full Name: | |
| Nature of special circumstance: Medical Physical Psychological Educational Not Financially Responsible Other | |
| Are you aware of any government benefits being provided to them (e.g. Medi-Cal, SSI, etc.) | ? |
| Please explain special need or diagnosis: | |

SPECIFIC GIFTS

Before the general distribution of your estate is made, as you designated in the previous section, would you like to make any *Specific Distributions*? For instance, a gift of cash or real property to a charity, an institution, or a specific person? Note: This is not where you would specify an object gift like an automobile or family heirloom. We will explain how to make those gifts during your consultation with one of our attorneys.

| | No Yes (If yes, complete | the following): | |
|-------|--|---------------------------|--------|
| 1. | Name: | Relationship: | |
| | Street: | | |
| | City: | State: | Zip: |
| | Telephone Number: | Amount of gift: \$ | |
| 2. | Name: | Relationship: | |
| | Street: | | |
| | City: | State: | Zip: |
| | Telephone Number: | Amount of gift: \$ | |
| 3. | Name: | Relationship: | |
| | Street: | | |
| | City: | State: | Zip: |
| | Telephone Number: | Amount of gift: \$ | |
| DISIN | HERTANCE: Are there any of your heirs you p (If yes, complete the following): | lan to specifically omit? | No Yes |
| 1. | Name: | Relationship: | |
| | Please explain: | | |
| 2. | Name: | Relationship: | |
| | Please explain: | | |
| 3. | Name: | | |
| | Please explain: | | |

YOUR WILLS

GUARDIANSHIP OF YOUR CHILD/CHILDREN: if you have a minor child or children, who would you want to care for them? Your surviving spouse/partner will automatically be first unless he/she/they is not the children's legal parent. If you would like to use the same people you selected as SUCCESSOR TRUSTEES/EXECUTORS/AGENTS, check the hox "Same as Successor Trustees" and skip to the part section; you do not need to



the box "Same as Successor Trustees" and skip to the next section; you do not need to list them again. Only if you check the "Other" box below is it necessary to fill in the Name, Address, Telephone Number and Relationship for each.

| | N/A (no minor children) Same as Successo | or Trustees | Other (c | complete the following): |
|----|--|-------------|----------|--------------------------|
| 1. | Name: | | Age: | |
| | Street: | | | |
| | City: | State: | | Zip: |
| | Telephone Number: | _ Email: | | |
| | Relationship: | | | |
| 2. | Name: | | Age: | |
| | Street: | | | |
| | City: | State: | | Zip: |
| | Telephone Number: | _ Email: | | |
| | Relationship: | | | |
| 3. | (Optional) Name: | | Age: | |
| | Street: | | | |
| | City: | State: | | Zip: |
| | Telephone Number: | _ Email: | | |
| | Relationship: | | | - |

ADVANCE HEALTH CARE DIRECTIVE

If you were too ill to make health care decisions for yourself, who would you want to make those decisions for you? (Spouse/Partner would automatically be the agent, unless you don't want them to be). If you would like to use the same people you selected as SUCCESSOR TRUSTEES, check the box "Same as Successor Trustees". You do not need to list them again. Only if you check "Other" box below, is it necessary to fill in the Name, Address, Telephone Number and Relationship for each agent.



| SINGLE/SPOUSE/PARTNER 1: | Same as Successor Trustees | Other | : (complete following): |
|--------------------------|----------------------------|--------|-------------------------|
| 1. Name: | | Age: _ | |
| Street: | | | |
| City: | State: | | _ Zip: |
| Telephone Number: | Email: | | |
| Relationship: | | | _ |
| 2. Name: | | Age: _ | |
| Street: | | | |
| City: | State: | | _ Zip: |
| Telephone Number: | Email: | | |
| Relationship: | | | _ |
| 3. Name: | | Age: _ | |
| Street: | | | |
| City: | State: | | _ Zip: |
| Telephone Number: | Email: | | |
| Relationship: | | | _ |

ADVANCE HEALTH CARE DIRECTIVE

| | SPOUSE/PARNTER 2: | Same as Successor Trustees | Other: (| complete following): |
|----|-------------------|----------------------------|----------|----------------------|
| 1. | Name: | | Age: | |
| | Street: | | | |
| | City: | State: | | Zip: |
| | Telephone Number: | Email: | | |
| | Relationship: | | | _ |
| | | | | |
| 2. | Name: | | Age: | |
| | Street: | | | |
| | City: | State: | | Zip: |
| | Telephone Number: | Email: | | |
| | Relationship: | | | _ |
| | | | | |
| 3. | Name: | | Age: | |
| | Street: | | | |
| | City: | State: | | Zip: |
| | Telephone Number: | Email: | | |
| | Relationship: | | | _ |

SINGLE/SPOUSE/PARTNER 1:



Instructions to Physician: Please check the box next to the statement that best matches your wishes.

| If I have an incurable injury, disease, or illness certified by two (2) physicians to be a terminal condition, and if the application of life-sustaining procedures would serve only to artificially prolong the moment of my death, and if my treating physician determines that my death is imminent, whether or not life-sustaining procedures are utilized, then I desire that all life-sustaining treatment be withheld or withdrawn. In making the decision to withhold or withdraw treatment, my agent should ask the question: "Is the proposed treatment an aid to recover or merely a prolongation of inevitable death?" The determination of what is "reasonable", what is "an aid to recover", and what is "merely a prolongation of inevitable death" shall be made by my agent after consulting with my attending onlysicians. |
|--|
| I express the desire that my life be prolonged to the greatest possible extent without regard for my physical or mental condition, chance of recovery, likelihood of suffering, or expense and authorize my agent to consent to whatever medical procedures are necessary to accomplish this end. |
| At your death, would you be willing to donate your organs? Yes No |
| SPOUSE/PARTNER 2: |
| Instructions to Physician: Please check the box next to the statement that best matches your wishes. |
| If I have an incurable injury, disease, or illness certified by two (2) physicians to be a terminal condition, and if the application of life-sustaining procedures would serve only to artificially prolong the moment of my death, and if my treating physician determines that my death is imminent, whether or not life-sustaining procedures are utilized, then I desire that all life-sustaining treatment be withheld or withdrawn. In making the decision to withhold or withdraw treatment, my agent should ask the question: "Is the proposed treatment an aid to recover or merely a prolongation of inevitable death?" The determination of what is "reasonable", what is "an aid to recover", and what is "merely a prolongation of inevitable death" shall be made by my agent after consulting with my attending onlysicians. |
| I express the desire that my life be prolonged to the greatest possible extent without regard for my physical or mental condition, chance of recovery, likelihood of suffering, or expense and authorize my agent to consent to whatever medical procedures are necessary to accomplish this end. |
| At your death, would you be willing to donate your organs? Yes No |

FINAL DISPOSITION INSTRUCTIONS - SINGLE/SPOUSE/PARTNER 1

| | Agent will choose | Will leave a letter for Agent |
|-----------------------|------------------------------|------------------------------------|
| Prior Arrangem | ents have been made. Pleas | e explain briefly: |
| _ | | |
| | | |
| | | |
| | | |
| Burial at: | | |
| ⊣ ¬ | | |
| Cremation, ash | es to be: | |
| ☐ Scattered at | sea | |
| ☐ Scattered at | other location: | |
| ☐ Interred at: | | |
| With | pouse/partner | |
| Religious service | es (specify): | |
| Military service: | s (specify): | |
| (Note: C | nly available to those who v | vere members of the armed forces.) |
| Other instruction | ns: | |
| | | |
| | | |
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| | | |



| SPOUSE | /PARTNER 2 | Agent will choose | | Will leave a letter for Agent | | |
|--------|-------------------------------|-----------------------------|----------|-------------------------------|--|--|
| | Prior Arrangeme | nts have been made. Please | e explai | n briefly: | | |
| - | | | | | | |
| - | | | | | | |
| - | | | | | | |
| | Burial at: | | | | | |
| | Cremation, ashe | s to be: | | | | |
| | ☐ Scattered at s | ea | | | | |
| | ☐ Scattered at c | ther location: | | | | |
| | ☐ Interred at: _ | | | | | |
| | With spouse | /partner | | | | |
| | Religious services (specify): | | | | | |
| | Military services (specify): | | | | | |
| | (Note: On | ly available to those who w | vere me | embers of the armed forces.) | | |
| | Other instruction | s: | | | | |
| _ | | | | | | |
| _ | | | | | | |
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| NOTES | | | | | | |
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WAIVER AND CERTIFICATION - INDIVIDUAL

| WAIVER AND CERTIFICATION | 1 - INDIVIDUAL | | | |
|--|--|--|--|--|
| I hereby certify that the information provided herein is true and correct to the best of my knowledge, and attest to the accuracy of this information. | | | | |
| Dated: | | | | |
| Signed: | Print Name: | | | |
| WAIVER AND CERTIFICATION | N - MARRIED/DOMESTIC PARTNERS | | | |
| between married people or dome submitting this questionnaire, yo | s two people, there is always the possibility of conflict. This is rare estic partners, because they typically have the same interests. By a will be waiving any potential conflict between yourself and your vaiving the attorney-client privilege as to your spouse/partner only. In everyone else in the world. | | | |
| | ation provided herein is true and correct to the best of our ent as to the accuracy of this information. | | | |
| Dated: | | | | |
| Signed:(SPOUSE/DOMEST | Print Name: IC PARTNER 1) | | | |
| Signed:(SPOUSE/DOMEST | Print Name:Print Name: | | | |

BOTTI & MORISON ESTATE PLANNING ATTORNEYS, LTD.

Thank you for choosing Botti & Morison to assist you in the Estate Planning process.

If you have not done so, call us as soon as possible at 877.585.1885 to schedule your appointment. Our attorneys bring a unique "Team Approach" to every client. When you work with one of us, you're truly benefiting from the expertise of our entire team. This collaborative dynamic ensures that our collective experience and dedication strengthen every service we provide.

The sooner you call, the easier it will be for us to accommodate any special requests that you may have regarding scheduling or document preparation. Since scheduling can be complicated, we cannot handle walk-in visits; please be sure to call in advance to schedule your consultation.

We have six locations to serve you and are also available to meet via Zoom.

| Ventura Office – Headquarters | Bakersfield Office |
|---------------------------------|--|
| 199 Figueroa Street, Suite 200 | 4900 California Ave Tower B, Suite 210B, |
| Ventura, CA 93001 | Bakersfield, CA 93309 |
| Phone: (805) 585-1885 | Phone: <u>(661) 326-1255</u> |
| San Luis Obispo Office | Santa Barbara Office |
| 2436 Broad Street | 924 Anacapa Street, Suite 3G |
| San Luis Obispo, CA 93401 | Santa Barbara, CA 93101 |
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